

Lee Township  
Regular Meeting Minutes  
February 8, 2016

The Regular Meeting of the Lee Township Board was called to order at 7:32 pm at the Lee Township Hall, 877 56<sup>th</sup> Street, Pullman, MI 49450

**Members Present:** Trustee Galdikas, Trustee Black, Treasurer Lowery, Supervisor Owen and Clerk King

The Pledge of Allegiance was recited.

**Board Comments:** Trustee Galdikas mentioned that she had looked into the comment last month regarding a resident getting directions to the township that was incorrect. She viewed the township website and our information is correct. The source of confusion came from another Lee Township in Midland.

**Citizens Comments:** None

*Motion was made by Black and seconded by Galdikas to approve the Regular Meeting minutes from January 11, 2016. All voted "Aye." Motion carried.*

*Motion was made by Black and seconded by Galdikas to receive the Treasurer's Report as presented. Roll call vote was taken: Galdikas, Black, Owen and King. All voted Yes - Motion carried.*

**County Commissioners Report:** Commission Jessup reported that currently the county is discussing a new radio system which will replace the 800 MHz system. More discussion will take place over the next months. The project will be funded by the increase in millage for the 911 surcharge. The Solid Waste issue is in the process of being discussed to go on the August ballot. There would be an increase from \$25.00 to \$36.00 annually for tax payers. The Board of Commission is also discussing Public Act 269 which does not allow municipalities to advertise for upcoming ballot issues. A stay was issued until the court renders a decision. Lastly, he discussed some of the future projects that are being considered. The list of issues are: Airport in Holland, Court House Square, Harbor Development in Saugatuck, Medical Care Facility, M89/M40 corridor, Probation offices, Youth Home and all around public safety. He requested input from those in attendance for what would be the most important.

**Deputy's Report:** Total complaints for the month of January were 77 with Deputy Borgic responding to 26 or 34% of the complaints. It was a slow month due to the weather. He reported that speeding was down but there has been some drug related complaints. He asked that everyone report anything suspicious.

**Fire Department Report:** During the month there were 9 calls. There was 2 assist, 1 electrical fire, 1 false alarm, 3 accidents and vehicle fire. The training that took place during the month was ice rescue. The training included Clyde Township. Chief Chamberlain reported that March 4<sup>th</sup> is the final date for bids on the new truck and they will be opened on the 8<sup>th</sup>. This should allow sufficient time to have a truck completed by spring of 2017. Discussion on the financing of the vehicle took place. It has been discussed to pay off the fire station loan and seek another loan for the new truck. The chassis will need to be paid for this year in advance of the completion of the truck. Chief Chamberlain presented a bill for \$3000.00 for the training that was required by MI OSHA. Lee Township was only responsible for a little less than half and was asking for approval.

*A motion was made by Galdikas and seconded by Lowery to approve the training bill in the amount of \$1400.00. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.*

**First Responders:** During the month there were 27 calls. The total calls in 2015 were 293.

**Ambulance Report:** No report.

**Building Inspector:** During the month there was 1 building, 4 mechanical, 1 plumbing and 1 electrical.

**Community Building:** Melinda provided copies of the monthly schedule of events which included a craft night and movie night. Schedules are available on the township website and also in the township office.

**Cemetery Report:** The spring clean up schedule is tentatively set for May 15<sup>th</sup>, 16<sup>th</sup> and the 23<sup>rd</sup>. Rain dates have not yet been scheduled.

**Library Report:** No report.

**Transfer Station:** Totals for January were as follows: There was \$694.00 collected and 30 tickets redeemed.

**Lower Scott Lake Board:** No report

**Assessors' Report:** Assessor Harris reported that he is currently working on deed transfers and getting the roles ready for the County notices which will go out at the end of the month. He announced his new office hours. He will be available the 2<sup>nd</sup> Monday of each month from 4 to 7 pm and 4<sup>th</sup> Friday of each month from 9 am to noon.

**Holiday Committee:** No report. Trustee Galdikas did announce that Al-Van Humane Society is offering a low cost Spay and Neuter Clinic for cats on February 23<sup>rd</sup> at Phoenix Road animal Hospital. The cost will be \$10.00 for male cats and \$20.00 for female. Registration is required.

**Pullman Pride:** No report.

**Newsletter Committee:** The next edition is scheduled for March.

**Road Committee:** An update was given by Supervisor Owen regarding the County's Road Commission meeting. He stated that 45% financial support will be received by Lee. The roads discussed for repair included chip and seal coat for 109<sup>th</sup> from Casco east into Lee. The township was supported by a good attendance from our community.

**Clean Team Committee:** Still need more volunteers.

#### **OLD BUSINESS:**

**Roads & Repair:** Discussion took place regarding what projects the township will want to proceed with. It was discussed that we could have work done in 2017-2018 in the amount of \$35,000.00 and more work done in 2019 in the amount of \$40,000.00 leaving shoulder work to be done in 2020 when federal funding would be available. The roads to be considered are:

54 <sup>th</sup> Street between 102 <sup>nd</sup> and 103 <sup>rd</sup> Avenue (.5 mile)	\$17,500.00
103 <sup>rd</sup> Avenue between 54 <sup>th</sup> Street and 52 <sup>nd</sup> Street (1 mile)	\$35,000.00
52 <sup>nd</sup> Street between 103 <sup>rd</sup> and 104 <sup>th</sup> Avenue (.5 mile)	\$17,500.00

#### **NEW BUSINESS:**

**March Board of Review:** The Board of Review is required to publish 3 consecutive notices prior to the meetings or have notices place in 5 locations in the township. The board discussed placing the notices in 5 well viewed areas in the township in lieu of the publications in the Allegan News.

**Waiver of Tax Penalty:** The last day to accept taxes without penalty is February 16<sup>th</sup>. Treasurer Lowery requested the board consider extending that date to February 29<sup>th</sup>.

*Motion was made by Lowery and seconded by Owen to extend the tax penalty date to February 29<sup>th</sup>. All voted "Aye." Motion carried.*

**Budget Adjustments:** The clerk submitted the first set of budget adjustments in preparation of closing out the budget year.

General Fund		
101.101.801	Professional/Twp Board	\$ 1,000.00
101.171.861	Travel Supervisor	\$ 400.00
101.171.960	Education	\$ 300.00
101.255.801	Professional Fees/Treasurer	\$ 500.00
101.265.853	Telephones/Building & Grounds	\$ 600.00
101.265.931	Bldg Grounds/MTC	\$ 3,000.00
101.301.810	Insurance - Police	\$ 500.00
	Total Adjustments	\$ 6,300.00
	Fund Balance	\$6,300.00
	Total Adjustments (decrease)	\$6,300.00
Fire Department		
206.336.727	Fire Dept Office Supplies	\$ 100.00
206.336.740	Operating Fees	\$ 500.00
206.336.853	Telephone	\$ 700.00
206.336.931	Building Maintenance	\$ 500.00
	Total Adjustments (increase)	\$ 1,800.00
	Fund Balance	\$1,800.00
	Total Adjustments (decrease)	\$1,800.00
First Responders		
210.651.933	Repairs & MTC (tires)	\$ 1,600.00
	Total Adjustments (increase)	\$ 1,600.00
	Fund Balance	\$ 1,600.00
		\$ 1,600.00

*A motion was made by King and seconded by Galdikas to approve the budget adjustment. All voted "Aye." Motion carried.*

**Payment of the Bills:** *A motion was made by Galdikas and seconded by Black to authorize the clerk to pay the bills as presented with additions. Roll call was taken: Yes –Black, Galdikas, Lowery, Owen and King. Motion carried.*

**Correspondence:** None.

*Motion was made by Owen and seconded by Black to adjourn the meeting. All voted "Aye." Motion carried.*

Meeting adjourned at 8:39 pm.

Minutes Submitted by:  
Jacquelyn King, Clerk